



**Town Council Town Council Meeting
February 2, 2022 @ 7:30 pm
VIA CONFERENCE CALL**

7:30 pm Town Council Meeting

I. Call to Order:

II. Opening Ceremonies

- a. Roll Call:
- b. Pledge of Allegiance:
- c. Recognition of Visitors:
- d. Announcements:

III. Adoption of Agenda.

IV. Approval / Rejection of Minutes

- a. Approval/ Rejection of Council Minutes from the January 19th, 2022, Town Council Meeting.
- b. Approval/ Rejection of Council Minutes from the January 19th, 2022, Town Council Executive Session Meeting.

V. State Police:

- a. An update on January 2022 activity.

VI. Town of Townsend Police Chief's Report

VII. Mayor's Report

- a. **ACTION ITEM:** Discussion and possible vote to appoint members to the Board of Elections.

VIII. Reports

a. Town Attorney Fred Townsend III

b. Town Engineer Edwin Van-Otoo

- 1. An update on Town Engineering Projects.

c. Town Manager

- 1. Status update on the COVID-19 pandemic.
- 2. A report on Town Administrative activities.
- 3. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2022-002, a resolution to authorize the agreement of the DNREC Surface Water Matching Planning Grant to Complete the Town of Townsend Stormwater Management Study Grant and Project Match.
- 4. **ACTION ITEM:** Discussion and possible vote to authorize the purchase of a VPN for the Townsend Police Department in accordance with DELJIS requirements.
- 5. **ACTION ITEM:** Discussion and possible vote on two-factor authentication for Town Microsoft accounts and VPN access.

Town Meetings will be held in a virtual format. Those wishing to attend virtually may dial 1(301)715-8592. When directed, provide following meeting ID 827- 6421-7575# and then the following password 361631# to enter the meeting. If you choose to access the meeting online click the following link:

<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

6. **ACTION ITEM:** Discussion and possible vote to purchase 2018 International Code Council, code books for Townsend Town Hall.

IX. Committee Reports

- a. **Finance Committee:** Chair: Mayor Miller, Co-Chair: Councilman Dugan
 - a. Review and possible discussion on the December 2021 Budget vs. Actual Report.
- b. **Human Resources Committee:** Chair: Mayor Miller
 - a. **ACTION ITEM:** Discussion and possible vote to approve Resolution 2022-003, A Resolution to Recognize Town Manager Anthony S. Mangeri.
- c. **Public Works Committee:** Chair: Councilman Dugan, Co-Chair: Councilman Mertz
- d. **Land Use and Development Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Dugan
 - a. A status update on the 2020 Comprehensive Plan.
 - b. **ACTION ITEM:** Discussion and introduction of Ordinance 2022-001, An Ordinance to Adopt the 2020 Town of Townsend Comprehensive Plan Revision.
- e. **Veterans Committee:** Chair: Councilwoman Clarke, Co-Chair: Mayor Miller
- f. **Public Safety Committee:** Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke
 - a. **ACTION ITEM:** Discussion and possible vote on Resolution 2022-004, A resolution to authorize the adoption of the Town of Townsend Police Department Rules and Regulations.
- g. **Community Engagement Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilman Lobdell
- h. **Parks and Recreation Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Mertz
- i. **National Wildlife and Historic Preservation Committee:** Chair: Councilwoman Clarke

X. Citizens Comments & Participation

XI. Recess Council Meeting to Convene Executive Session

XII. Convene Executive Session: In accordance with 29 Del. C. §10004 (B)(9) the Town Council will be meeting in executive session strategy session relating to personnel matters.

XIII. Close Executive Session & Re-convene Council Meeting.

XIV. Adjournment.
